

Prospective employees will receive consideration without discrimination because of race, creed, color, sex, age, national origin, handicap or veteran status.

APPLICATION FOR EMPLOYMENT

All information must be complete for application to be considered. Resume may be attached but not substituted for completed application.

Employment with Meetings & Events International is subject to a 90-day orientation period and execution of Meetings & Events Internationals' Confidentiality and Non-Solicitation and Non-Compete Agreement.

Due to the nature of our business, we service all time zones from the East Coast to the West Coast. In order to provide excellent customer service to our clients, we have several shifts for both full-time and part-time positions.

Please check all the shifts that you are eligible to work:

Full-time

- 7:00 a.m. – 4:00 p.m.
- 8:00 a.m. – 5:00 p.m.
- 9:00 a.m. – 6:00 p.m.
- 10:00 a.m. – 7:00 p.m.
- 11:00 p.m. – 8:00 p.m.

Part-time

- 8:00 a.m. – 12:00 p.m.
- 2:00 p.m. – 8:00 p.m.
- 3:00 p.m. – 8:00 p.m.
- 4:00 p.m. – 8:00 p.m.
- 5:00 p.m. – 8:00 p.m.

Personal

Last Name			First	Middle	Date
Street Address					Home Telephone ()
City		State		Zip	Business Telephone ()
Email Address					Social Security # - -
Have you ever applied for employment with us? If yes: Month and Year Location			<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Do you currently have any relatives or acquaintances working for MEI?			<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Position Desired					Pay Expected
Apart from absence for religious observance, are you available for full-time work? <input type="checkbox"/> Yes <input type="checkbox"/> No If not, what hours can you work?					Will you work overtime if asked? <input type="checkbox"/> Yes <input type="checkbox"/> No
Are you legally eligible for employment in the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No					When will you be able to begin work?
Other social training or skills (language, machine operation, etc.)					

Employment

Please give accurate, complete full-time and part-time employment record. Start with your present or most recent employer.

1.

Company Name	Telephone ()
Address	Employed - (State month and year) From To
Name of Supervisor	Weekly Pay Start Last
State Job Title and Describe Your Work	Reason for Leaving

2.

Company Name	Telephone ()
Address	Employed - (State month and year) From To
Name of Supervisor	Weekly Pay Start Last
State Job Title and Describe Your Work	Reason for Leaving

3.

Company Name	Telephone ()
Address	Employed - (State month and year) From To
Name of Supervisor	Weekly Pay Start Last
State Job Title and Describe Your Work	Reason for Leaving

4.

Company Name	Telephone ()
Address	Employed - (State month and year) From To
Name of Supervisor	Weekly Pay Start Last
State Job Title and Describe Your Work	Reason for Leaving

We may contact the employers listed above unless you indicate those you do not want us to contact.

Employer Number (s)

DO NOT CONTACT
Reason

Education

School	Name and Location of School	Course of Study	# Of Years Completed	Did You Graduate?	Degree or Diploma
Graduate				<input type="checkbox"/> Yes <input type="checkbox"/> No	
College				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Business/Trade/Technical				<input type="checkbox"/> Yes <input type="checkbox"/> No	
High School				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Elementary				<input type="checkbox"/> Yes <input type="checkbox"/> No	

Military	Did you serve in the U.S. Armed Forces? <input type="checkbox"/> Yes <input type="checkbox"/> No	If "Yes", in what Branch?
Describe any training received relevant to the position for which you are applying.		

The information provided in this Application for Employment is true, correct, and complete. If employed, any misstatement or omission of fact on this application may result in my dismissal.

If you decide to engage in an investigative consumer-reporting agency to report on my credit and personal history I authorize you to do so. If a report is obtained you must provide, at my request, the name of the agency so I may obtain from them the nature and substance of the information contained in the report.

I understand that acceptance of an offer of employment does not create a contractual obligation and my employment may be terminated for any reason and at any time without previous notice by either Meetings & Events International or myself.

Date _____

Signature _____